

CEB (GREEN ENERGY) COMPANY LTD
A subsidiary company of the Central Electricity Board

Job Vacancy

Post:	Business Planning/Renewable Energy Analyst
Duties and Responsibilities	<p>In fulfilling the duties and assuming responsibilities of the Business Planning/Renewable Energy Analyst, the incumbent shall:</p> <ul style="list-style-type: none">▪ Research, collect and disseminate market intelligence on renewable energy to Management on a regular basis;▪ Continuously analyse market information on renewable energy and prepare summarised report for Management;▪ Keep abreast of renewable energy technologies evolution and prepare periodic report thereof;▪ Assist by providing relevant inputs for the design of new business offers;▪ Engage actively and fruitfully in activities and discussions relating to the Company businesses and the promotion of its offers;▪ Participate in the preparation of tendering documents and in the fulfilment of purchasing procedures including negotiation of contracts;▪ Assist in the definition of procedures and the setting up of processes which will enable the efficient, reliable and profitable operation and maintenance of the Company assets;▪ Liaise and collaborate with the CEB officers so as to ensure the smooth, safe and timely execution of the Company contractual obligations;▪ Maintain regular contacts and ensure proper exchanges of information with stakeholders including the CEB officers;▪ At all time, provide support to ensure full compliance of the Company regulatory requirements and other applicable legislations;▪ Ensure entrusted tasks, activities and/or assignments are completed on time while ensuring the optimal uses of the Company assets, especially with regard to the supply of electricity to the national grid,▪ Contribute unconditionally to the proper functioning of the Company affairs, including its day-to-day administration, and the strengthening of the core values.▪ Provide inputs for preparing the Company annual capital and revenue budgets;▪ Participate in the monitoring and controlling of the Company expenditures within approved budgets;▪ Perform any other related duties as may be assigned by the General Manager or other high ranking officers.