



## CEB Green Energy Scheme for SMEs in Tariff 215 Category

Promoter: CEB (Green Energy) Company Limited, a subsidiary of the CEB

### Application Form

#### 1. Instruction to Applicant and CEB Customer Services Staff

- **This application form is to be filled by the CEB Customer Services Agent.**
- The duly filled and signed application form, accompanied with all requested documents, should be submitted to any CEB Customer Services Centre as from **09<sup>th</sup> April 2018**.
- The information provided in this application form together with all requested documents will be used to perform the Administrative Qualification Assessment of the application.
- Application form with incomplete, incorrect and false information will not be considered.
- Application form without requested documents will not be considered.
- A notification/reference number will be given when the application form is submitted.
- **Application for this Scheme will be treated on the first-come, first-served basis.**

#### 2. Applicant Information *(Please write in the boxes)*

Please provide the following information in respect of your electricity contract account.

*Please attach a copy of your last electricity bill.*

<b>Business Partner Number:</b>	<b>Electricity Contract Account Number:</b>	<b>Electricity Tariff:</b> <i>(Only Tariff 215 is eligible)</i>
<b>Name of Applicant (Individual/Organisation):</b> <i>(Please write full name in block letters)</i>		
<b>National Identity Card or Passport and Business Registration Numbers:</b> <i>Please submit a copy of the account holder and/or authorised representative ID card or passport or Business Registration Card</i>		
<b>Full Address:</b>		
<b>Contact Number:</b>	(Home)	(Mobile) (Office)

#### 3. Site Information *(Please write in the boxes)*

<b>Sketch the location of your premises where the solar PV kit will be installed:</b> <i>(Please provide key landmark(s). Use verso of this form, if necessary.)</i>	
<b>The roof of the building you have selected for the installation of the solar PV kit is made of:</b> <i>(Please write 'Concrete', 'Iron Sheet', 'Wood', 'Thatch' or 'Other')</i>	
<b>The building is overshadowed by taller building(s):</b> <i>(Please write 'Yes' or 'No')</i>	
<b>The building is overshadowed by tall tree(s):</b> <i>(Please write 'Yes' or 'No')</i>	
<b>The size of the accessible rooftop space is:</b> <i>(Please indicate in meter square (m<sup>2</sup>))</i> <b><i>To qualify for the Scheme, among others, at least 10 m<sup>2</sup> for each kW will be required.</i></b>	



# CENTRAL ELECTRICITY BOARD

P.O. Box 134 – Rue Du Savoir, Cybercity, Ebène

## 4. Administrative Qualification Criteria *(Please fill the boxes.)*

*Satisfying the following criteria is mandatory. Please ensure all the requested documents have been duly submitted. Application form without requested documents will not be considered.*

<p><b>There is no outstanding balance on the Electricity Contract Account:</b> <i>(Please write 'Yes' or 'No')</i></p> <p><b><i>Unless all outstanding payment(s) is/are cleared then consideration will be given to the application, but subject to the 4 MW capacities allowed for this project is not reached.</i></b></p>	
<p><b>The building where the solar PV kit will be installed is occupied:</b> <i>(Please write 'Occupied' or Unoccupied) in the box:</i></p> <p><b><i>Unoccupied buildings will not be considered for the installation of the solar PV kit.</i></b></p>	
<p><b>Ownership of the Premises/Building:</b> <i>(Please write 'Owner', 'Rent', 'Lease' or 'Family Property')</i></p> <ul style="list-style-type: none"> <li>▪ If owner, <b><i>please provide a copy of your title deed.</i></b></li> <li>▪ If renting, <b><i>please provide:</i></b> <ul style="list-style-type: none"> <li>• <b><i>a copy of the rent book and/or</i></b></li> <li>• <b><i>'no- objection' letter from the landlord authorising the installation of the solar PV kit on the rooftop of the building and</i></b></li> <li>• <b><i>a copy of the landlord ID card and title deed.</i></b></li> </ul> </li> <li>▪ If State land lease, <b><i>please provide a copy of the lease agreement.</i></b></li> <li>▪ If family property, <b><i>please provide:</i></b> <ul style="list-style-type: none"> <li>• <b><i>a copy of the affidavit and</i></b></li> <li>• <b><i>consent of other relatives, as applicable.</i></b></li> </ul> </li> <li>▪ If other, <b><i>please provide:</i></b> <ul style="list-style-type: none"> <li>• <b><i>documentary evidence(s) and</i></b></li> <li>• <b><i>consent of the other party or parties, as appropriate.</i></b></li> </ul> </li> </ul>	
<p><b>I, the applicant/authorised representative, agree to make all necessary arrangement for the signature of the Installation Agreement with the CEB (Green Energy) Company Limited:</b> <i>(Please write 'Yes' or 'No')</i></p> <p><b><i>In case the building is rented, the Installation Agreement shall be signed by the landlord.</i></b></p>	

### Note:

A technical assessment of the premises, where the solar PV kit will be installed, will be carried out by the CEB (Green Energy) Company Limited (CGE) selected supplier/installer. Installation of the solar PV kit will be made only if all technical qualification criteria, as shall be set forth by the technical assessment, are duly satisfied within the give time which will be communicated to the applicant in due course.

***Authorised representative is required to submit a duly signed letter confirming the delegation of power to act on behalf of the account holder.***



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Please ensure a copy of the following document is submitted together with this application form.

Required Document	Please Tick
National identity card / passport of the applicant / authorised representative or Business Registration Card	
National identity card or passport of the holder of the electricity contract account	
Last electricity bill	
Permit of Operation/Trade Licence whichever applicable	
Title deed of the owner of the building where the solar PV kit will be installed	
Duly signed 'no-objection' letter from the owner of the building, where applicable	
Rent book, where applicable	
Affidavit, where applicable	
Duly signed letter confirming the delegation of power to the authorised representative to act on behalf of the account holder.	

**Note:**

As, when and if warranted, additional information and/or document(s) may be requested from the applicant by the CEB or CEB (Green Energy) Company Limited.

## 5. Applicant / Authorised Representative Declaration

<p>I, <i>(write name in block letters)</i> _____, confirm that:</p> <ul style="list-style-type: none"> <li>▪ I have received a copy of the flyer which provides information on the CEB Green Energy Scheme for SMEs in Tariff 215 Category.</li> <li>▪ I have read and understood the content of the flyer and this application form.</li> <li>▪ The information I have given in this application form is true and correct.</li> <li>▪ I understand that the technical evaluation of the premises will be made only after the submission of all requested documents.</li> <li>▪ I fully understand that the installation of the solar PV kit will be made provided all the administrative and technical criteria are duly satisfied within the given time period.</li> <li>▪ I have given my full consent for the installation of the solar PV kit and I shall get the Installation Agreement signed when requested.</li> <li>▪ Whatever be the outcome(s) of the CEB Green Energy Scheme for SMEs in Tariff 215 Category, I understand that neither the CEB nor its subsidiary, including any of their respective associates, shall hold any liability to me 'the applicant' or any other person thereof in respect of this application.</li> </ul>			
<b>Applicant/Authorised Representative Signature:</b>		<b>Date:</b>	

For support and queries, please call any CEB Customer Service Centre (contact details available at <http://ceb.intnet.mu> ) or send an email to [query-ges-t215@ceb.intnet.mu](mailto:query-ges-t215@ceb.intnet.mu)



## 6. Result of the Administrative Qualification Assessment

<b>All required documents have been submitted:</b> <i>(Please write 'Yes' or 'No').</i>		
<i>Please list document(s) not submitted, if any.</i>		
<b>All Administrative Qualification Criteria have been satisfied:</b> <i>(Please write 'Yes' or 'No').</i> <b>Information on the Administrative Qualification Criteria is provided in the leaflet which is available on the CEB website <a href="http://ceb.intnet.mu">http://ceb.intnet.mu</a></b>		
<b>Allocated Reference Number:</b>		
<b>Allocated Notification Number:</b>		
<b>Notes/Observations (if any):</b>		
<b>Name of Customer Service Agent:</b> <i>(Please write name in full and in block letters)</i>		
<b>Signature:</b>		<b>Date:</b>
<b>Certified by Customer Service Officer:</b> <i>(Please write name in full and in block letters)</i>		
<b>Notes/Observations:</b>		
<b>Signature:</b>		<b>Date:</b>